

FC ALLIANCE POLICIES AND PROCEDURES FOR CLUB DUES AND COACHING FEES

Revised on 2/11/09

This manual is for informational purposes only and its contents do not supersede the approved FC Alliance By-Laws or Constitution, and can be changed by the Board of Directors' approval only.

Purpose:

The purpose of FC-ALLIANCE is to increase the involvement of Knoxville and East Tennessee children in the game of soccer: to develop the skill and ability of its player members, while promoting team work, sportsmanship and community involvement.

FC-ALLIANCE teams are for players who want to play soccer year around. FC-ALLIANCE teams offer high level training at competition levels that matches the team's ability. FC-ALLIANCE teams are specifically designed for the youth athlete who is considering making soccer one of his/her primary sports and who is interested in playing at the most competitive levels available.

The FC-ALLIANCE coaching and training staff will be comprised of high quality, soccer experienced personnel who will always have the best interest of the competing youth in mind first and foremost.

We will always encourage our coaches to seek the highest level of training available, and will utilize coaches who adhere to all TSSA, and US Youth Soccer rules and who have achieved the necessary levels of licensing for their specific age group. Quality coaching is and will be the key to the clubs success and this will always be a FC-ALLIANCE top priority.

FC-ALLIANCE TAX STATUS

FC-ALLIANCE is a non-profit organization. The purpose for which FC-ALLIANCE is organized are

exclusively educational within the meaning of Section 501©(3) of the Internal Revenue Code of 1954 or the corresponding provision of any future United States Internal Revenue Law.

Field Usage

If you are practicing during a soccer season each player should be paying club fees appropriate to their age bracket. If your team falls in under the one of the High School odd seasons ie...Girls play high school soccer in the fall and boys play high school soccer in the spring.... Then if your team is practicing on any of the FC Alliance fields, you will be responsible as well for paying a portion(pro-rated) of Club fees as well. This will cover the field costs and coaches salaries as well as the many costs of maintaining all of our facilities. All Managers are required to let the Treasurer know if your team is practicing or participating in a full season. **All payments to any FC ALLIANCE coach MUST go through the FC Alliance Club account to keep reporting in line with our 501(3)(C) status.** Our Managers are the Club's direct contact with each team. You hold all of the important information that the Treasurer will need to get you setup correctly.

ORGANIZATION

The governing authority of FC-ALLIANCE is divided as follows:

- 1-The membership of FC ALLAINCE elects the Officers.
- 2-The executive board appoints the Director(s) of Coaching, votes on policy and procedure amendments and is responsible for decision making during the year.
- 3-The officers and Directors are responsible for conducting the day-to- day business of the club.

CLUB FEES

Player Club fees shall consist of:

1-FC-ALLIANCE fees- these fees pay for player training, referee training, field maintenance and rentals, coaches pay and training, and the administrative costs of running FC-ALLIANCE. Note: These fees do not include cost of uniforms, tournament fees and expenses, coaches per diem, or league and referee fees.

a)FC-ALLIANCE fees are as follows:

Division 1 (U14-U18) \$510

Division 2&3 (U14-U18)	\$510
Junior (U12-U13)	\$450
Academy (U9-U11)	\$380
Lil' Academy (U8)	\$125

b)Discounts that may apply:

The following discounts apply to those qualified members:

\$35.00 discount for players whose parents or guardians act as team managers.(Limit \$35.00 per team discount.

\$25.00 discount per sibling for families with multiple member players.(The oldest child pays full fees, and all siblings receive discount.)

c)Club Fees shall be paid on the following schedule:

1) Preferable that full payment be received at time of registration. However, you may pay half at 1st day of each season with the second payment to follow in 30 days. (Ex. Spring - 2/1 and 3/1)** Please note that club fees must be paid in full, **no altering of club fees permitted by managers unless FC ALLIANCE Board of Directors approve.**

Failure to pay in a timely manner may result in a player's suspension until dues are paid in full. Beginning 1/1/09, all Club fees must be paid in full prior to teams participating in State Division Tournament. If a team fails to pay their Club fees in full, then the team's player cards and coach's card will be held until Club fees are paid.

2)Team Fees-Each team is responsible for all further costs necessary to operate the team, including tournament fees, coaches per diem, league fees, referee fees(plus Bob Bratta's additional \$6 per game charge), and TSSA annual registration fees. Note: Should teams opt to extend their season by starting early or going to a late tournament they are responsible for notifying the club Treasurer so that additional Club fees will be assessed to Coaches time needed. FC-ALLIANCE operates based on a 16 week season. For additional weeks that a team may practice outside the 16 week season, FC ALLIANCE will bill each team manager directly to cover coach's costs(please notify the club Treasurer of additional time needed). Amount to be determined by FC ALLIANCE Board of directors.

a)Approved coaches per diems are as follows:

\$30.00 per day for meals (all traveling days, normally FRI/SAT/SUN) Hotel stay expenses (the team can handle the expense or reimburse) GAS for transportation to tournaments (reimbursement with receipts).

b) **It is recommended by the Board of directors that each team have a manager and a team treasurer.** Due to the sensitivity of money being collected and deposited on behalf of your teams, this will ensure that both parties are protected. We recommend that each manager/treasurer keep a spreadsheet with each player's name listed along with each amount rec'd and paid. This will ensure that accountability of all funds are being kept. Again this is for the protection of the manager and treasurer.

3) **REFUNDS**– There will be no refunds for Club fees given. If a player is injured during the season and will not be able to return for the remaining portion of the season, then this case will be reviewed by the Board of Directors to determine if a partial refund would be permitted. Also a Doctor's letter stating the injury and that the player will not be permitted to play for the remainder of the season will need to be submitted. Refunds/partial refunds of Club Fees will not be given for minor injuries that permit the player to return to playing during the season in question.

OTHER RULES AND GUIDELINES

The following rules and guidelines have been implemented by FC–ALLIANCE to more effectively run the club and to act in the best interests of the clubs player members and members.

1.Team Managers

a) The chosen manager(s) of each team shall be responsible for adhering to and following all club and governing body rules. This would include all FC–ALLIANCE ,TSSA, USSYA, USSF, FIFA rules concerning player eligibility, player age requirements, and player out of state travel.

b) The manager(s) will be responsible for collecting all necessary team fees, and club fees, and dispersing owed funds to their respective team coaches.

c) The manager(s) will be responsible for properly registering his/her team with TSSA each season. All fees for TSSA will be paid to the Club Treasurer and then the club will make payment to TSSA. This fee is to be paid within the first week of the season you are participating in . You will need to contact our club registrar directly.

d) The manager(s) will be responsible for attending all FC–ALLIANCE manager meetings and disseminating necessary FC–ALLIANCE club information to all team players and members.

2)Recruiting

All FC-ALLIANCE members and player members must adhere to TSSA rules and guidelines. The recruiting of other club players is not allowed during the playing season. Violations of this TSSA policy can result in club and team penalties and result in teams and players not being eligible. Likewise the recruitment of FC-ALLIANCE team players is not allowed and any such infraction should be reported to your team coach and the Director of Coaching.

3)Parents and Coaches Behavior

All parents and coaches will behave in a professional and good sportsmanlike manner at all FC-ALLIANCE games, practices, and tournaments. **Anger towards opposing team coaches and players and referees will not be tolerated.** If you cannot control your temper, then please remove yourself from the field. All questions concerning playing time and player performance should be directed to the players coach in a proper and non-confrontational manner at the appropriate time and place. Parents may not make any suggestions in anger to any player at any time. **Violations of this rule may end in the dismissal of a player from their FC-ALLIANCE team. The Board of Directors and your Coaching Directors want all family and friends to come out and support all of our players. WE NEED YOU!!!!**

4) “Satellite” teams

FC Alliance will allow local and regional teams not otherwise affiliated with a TSSA registered club to register with the TSSA under the FC Alliance organization as follows:

The “Select/Satellite” teams shall:

- Follow the FC Alliance Coaching Policies including adherence with the FC Alliance Age Specific Training Curriculum
- Have written practice plans reviewable by an FC Alliance as requested
- Pay FC Alliance a fee of:
 - U13 and younger:
 - \$125/player/season (to include practice and game fields) and \$75 / player/season (excluding practice & game fields)
 - U14 and older:
 - 50% of the stated Club Fee for that age group
- Allow an FC Alliance Director of Coaching to periodically attend practices and games

- Provide weekly game and training reports to the assigned Director of Coaching
- Allow FC Alliance to serve as sole Registrar of the players with the TSSA
- Provide the assigned FC Alliance Director of Coaching assigned practice and game schedules
- Provide a certified coach as follows:
 - < U11: E Certification
 - > U10: D Certification

The teams may:

- Purchase at the same cost as the FC Alliance teams the club uniforms, bags, warm-ups, and other logoed items
- Utilize the FC Alliance name and logo as part of their name by inserting their team name after the word FC Alliance such as “FC Alliance U9 Flacons”. Satellite teams do not have to use the FC Alliance name
- Compete in Divisions 2 or 3
 - Compete in Division 1 at the discretion and with the written approval of the FC Director of Coaching

The Club shall:

- Make available the FC Alliance Curriculum and other written coaching materials
- Provide Registrar services
- Make available a Director of Coaching at least 2 times per month during each spring and fall season to attend/conduct practices and or attend games

5)“Practice Only” Players

In the event that there are not enough players to form a complete additional team and a player(s) would like to participate in the team’s training, at the discretion of the team coach a practice only player may be allowed. The player(s) would typically only attend practices, but could be registered with the TSSA and play in a game if needed/requested by the coach of the team. “Practice Only” players will pay a club fee equal to 40% of the age specific Club Fee in place at that time.

6) Donated Coaching Fees

Coaches may at their discretion choose to donate their coaching fee back to the club, to a specific capital improvement or to their team as an offset to the Club Dues.

Approved by your FC ALLIANCE Board of Directors.